Londesborough with Easthorpe Parish Council

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Clerk: Sylvia Moore, 15 Rees Close, Market Weighton, York, YO43 3GF

**Minutes of the meeting of Londesborough Parish Council held on Monday 13 May, 2019 in the Reading Rooms, Low Street, at 7.30pm.**

**Present:** Cllr G Stephenson, Cllr J Fisher, Cllr I Bessey, Cllr K Watson, Cllr E Lloyd-Huitson,

Cllr C Lambert

S Moore (Clerk)

**23/19 Cllr Stephenson, welcomed everyone to the meeting.** Apologies for absence were received from Cllr J Dunning

**24/19 The following officers were elected:**

**Chairman – Cllr Stephenson** proposed by Cllr Bessey seconded by Cllr Fisher.

**Vice Chairman – Cllr Fisher** proposed by Cllr Stephenson seconded by Cllr Watson.

**Police Liaison and Crime Prevention representative – Cllr Bessey** proposed by Cllr Fisher, seconded by Cllr Watson

**Councillor with Conservation responsibilities – Cllr Lambert** proposed by Cllr Fisher,seconded by Cllr I Bessey

**Councillor with Finance responsibilities – Cllr Watson** proposed by Cllr Bessey, seconded by Cllr Fisher

**25/19 Audit Exemption –** Cllr Stephenson proposed, Cllr Fisher seconded and it was agreed that the council should declare itself exempt from external audit as its income and expenditure were well below the threshold. Cllr Stephenson signed the certificate on behalf of the council.

**26/19 The Annual Governance Statement for 2018/19** was proposed by Cllr Watson, seconded by Cllr Fisher and approved. It was signed by Cllr Stephenson on behalf of the council.

**27/19 The Accounting Statement for 2018/19** was proposed by Cllr Fisher, seconded by Cllr Watson and approved. It was signed by Cllr Stephenson on behalf of the council.

**28/19 To approve financial arrangements for the coming year:**

**The Financial Standing Orders** were re-adopted.

**Appointment of an internal auditor -** Cllr Stephenson proposed, Cllr Fisher seconded and it was agreed that Emma Fletcher FCCA should be appointed to act as the internal auditor.

**Appointment of bank signatories -** Cllr Stephenson proposed, Cllr Bessey seconded and it was agreed that the signing arrangements should continue as in the previous year. Cllr Stephenson, Cllr Fisher, were to continue as signatories. Cllr Bessey proposed, Cllr Fisher seconded and it was agreed that Cllr Watson be added as a signatory to the bank account and all cheques to be signed by 2 councillors and countersigned by the Clerk.

**29/19 Declaration of Interest. The Parish Councils Code of Conduct. To record any declarations of interest by any member in respect of items on this agenda.** There were no declarations of interest.

**30/19 The minutes of meeting held on 11 March 2019** were proposed by Cllr Fisher, seconded by Cllr Bessey and agreed as a true record and Cllr Stephenson signed them as such on behalf of the council.

**31/19 To receive the clerk's report on matters being progressed from previous meetings.**

**Broadband** – The Clerk reported that the problems at 20 Top Street and Stable Court had been resolved. With regard to Park Farm Openreach are in discussion with the landowner to run fibre to Park Farm. The original documentation didn’t cover the full route and is being amended before it is resent to the land owner. Once agreed, the last stretch of fibre will be installed.

**Village Taskforce Walkabout –** A report had been received with regard to the walkabout of work to be carried out in the village. It was agreed to confirm to Jim McGivern to stain the bench at the far end at junction with Love Lane and also to stain the parish council noticeboard

**Litter Bin** – The cost of an approved litter bin would be £272.16 plus VAT with an installation cost of £105 plus VAT. The location has to be approved by an Environmental Services Supervisor and emptying will be free of charge. The Clerk was to contact Ian Beevers to look at the proposed site.

**Londesborough Show Committee** **Seat** – This had been removed and another seat was on order.

**32/19 Accounts**

Bank balance: Current a/c £ 660.78

Savings a/c £ 2872.61

The payments below were approved:

Clerk's salary and allowance April £95.73

Clerk's salary and allowance May £95.73

Ashwin Reading Room Hire £35.00

Autela Group payroll services £47.00

Emma Fletcher – Audit of Accounts £197.60

Londesborough PCC (re clock) £100.00

It was agreed to make a donation towards the maintenance of the church clock and as a donation had not been made in the last financial year it was agreed to donate £100 being £50 for the last financial year and £50 for the current financial year.

The Clerk reported that she had submitted a VAT reclaim for £149.73.

Autela Group had written to the council with regard to sending an invoice for yearly billing and would offer a 2.5% discount if this were taken up. It was agreed that the council would move to yearly billing.

The Clerk reported that the precept of £2,600 had been received into the bank.

It was agreed to move £2,000 from the current account into the deposit account.

**33/19 Correspondence**

ERYC – Parish Transport Champions service changes

ERYC – Volunteering Opportunity

Humberside Police newsletter- March

St Leonards Hospice Friends Group Pocklington Area

NHS Engagement – Cancer Champions

ERYC Joint and local access Forum Agenda March

Calor Rural Community Fund

Keep Britain tidy

ERYC Town & Parish Council Liaison Meeting

ERYC Overview and Scrutiny Committee Programme 19/20

Humberside Police newsletter - April

NHS Vale of York CCG Stakeholder

Group Objection to Full Sutton Mega Prison

East Yorkshire Advanced Riders & Drivers

**33/19 Councillors reports**

**Group Objection to Full Sutton Mega Prison -** An e-mail had been received from Full Sutton Parish Council asking for local Parish Councils to register their support against planning permission being granted for a Mega Prison at Full Sutton. Cllr Fisher had looked into the proposition both for and against and the Council agreed to support the objection by adding their name to a collective e-mail.

**Ashcourt Quarry, Burnby** – Cllr Bessey reported that he had passed lorries on the road at 6.40 am in the morning on many occasions and they should not to leave the quarry until 7am and were not sticking to the road speed. The clerk was to report this.

**34/19 Date of next meeting –** the next meeting to be held onMonday8 July 2019.

The meeting closed at 8.30pm