Londesborough with Easthorpe Parish Council

www.londesboroughpc.co.uk

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Clerk: Joanna Green, 29 Barmby Road, Pocklington, York, YO42 2DL

Minutes of the meeting of Londesborough Parish Council held on Monday 14th May 2018 in the Reading Rooms, Low Street, at 7.30pm.

**Present:** Cllr I Bessey, Cllr J Fisher, Cllr G Stephenson, Cllr K Watson, Cllr A Wells, Cllr H Wood

J Green (clerk)

**27/18 Apologies** were received from Cllr A Hutchinson

**28/18 The following officers were elected:**

**Chairman - Cllr Stephenson**  proposed by Cllr Fisher and seconded by Cllr Wells.

**Vice- Chairman - Cllr Fisher** proposed by Cllr Stephenson and seconded by Cllr Wood.

**Police Liaison and Crime Prevention representative - Cllr Bessey**

**Councillor with Conservation responsibilities -Cllr Wells**

**Councillor with Finance responsibilities - Cllr Watson**

were proposed by Cllr Wood, seconded by Cllr Fisher .

**29/18 Audit Exemption -** Cllr Stephenson proposed, Cllr Bessey seconded and it was agreed that the council should declare itself exempt from external audit as its income and expenditure were well below the threshold. Cllr Stephenson signed the certificate on behalf of the council.

**30/18 The Annual Governance Statement for 2017/18** was proposed by Cllr Wells, seconded by Cllr Watson and approved. It was signed by Cllr Stephenson on behalf of the council.

**31/18 The Accounting Statement for 201/18** was proposed by Cllr Wells, seconded by Cllr Wood and approved. It was signed by Cllr Stephenson on behalf of the council.

**32/18 To approve financial arrangements for the coming year :**

**The Financial Standing Orders** were re-adopted.

**Appointment of an internal auditor.** Cllr Stephenson proposed, Cllr Bessey seconded and it was agreed that Steve Young should continue to act as the internal auditor.

**Appointment of bank signatories.** Cllr Stephenson proposed, Cllr Bessey seconded and it was agreed that the signing arrangements should continue as in the previous year. Cllr Fisher, Cllr Stephenson and Cllr Wells were to continue as signatories and all cheques to be signed by 2 councillors and countersigned by the clerk.

**33/18 To receive Declarations of Interest** -there were no declaration s of interest.

**34/18 The minutes of meeting held on 5th March 2018** were agreed as a true record and Cllr Stephenson signed them as such on behalf of the council.

**35/18 To receive the clerk's report on matters being progressed from previous meetings.**

Appointment of new clerk -this item was moved to the end of the meeting.

**36/18 Planning**

Proposal18/01134/TCA: LONDESBOROUGH CONSERVATION AREA: Work on Parkland tree

Location: Street Record Londesborough Park Access Road Londesborough East Riding Of Yorkshire

Applicant: Mr Robert Mitchell Application type: Tree Works in Conservation Areas

Proposal 18/00956/TCA: LONDESBOROUGH CONSERVATION AREA: Londesborough Village

Greens -Work on T1 Sycamore, T2 Ash, T3 Sycamore, T4 Lime, T6 Sycamore, T7 Sycamore

Location: Street Record Low Street Londesborough East Riding Of Yorkshire

Applicant: Mr Robert Mitchell Application type: Tree Works in Conservation Areas

It was agreed to support both of the above proposals

**37/18 Data protection**

To consider appointment of a Data Protection Officer - the clerk reported that the government were tabling an amendment to the legislation so that parish councils would not have to have a data protection officer.

To adopt data protection policy and procedures - the clerk had circulated a data audit, privacy notice and information and data protection policy. These were accepted subject to the references to the data protection officer being removed if the above amendment goes through.

**38/18 To consider the clerk's rate of pay** - this item was moved to the end of the meeting.

**39/18 Accounts**

Bank balances:

Current £5126.36

Savings £869.73

The payments below were approved :

Clerks salary March £96.33

 & April £96.33

ERYC salt bin maintenance £48.00

Autela Group payroll services £40.32

**40/18 Correspondence**

NHS New Urgent Treatment Services

ERYC Community Led Housing Seminars - Driffield 12 April 6.00pm

ERYC Parish Transport Champions meetings

East Riding Safe-guarding adults newsletter

ERYC - Invitation to Festival of St John service

ERYC - communications survey

Humberside Police newsletter

ERYC Rural Partnership - Rural Crime Survey

ERYC - Antisocial Behaviour Statistics

Hull University - open campus talks

Yorks Wolds Cycle Challenge - passing through Burnby 15 July

ERYC Rural Housing Seminar

ERYC Joint Minerals Plan consultation

ERYC - changes to EYMS bus services

**41/18 Councillors reports**

Cllr Fisher reported that there had been a problem with the bin lorry damaging the verges. This had been reported to ERYC , an apology received and a new way of driving agreed so that it was not necessary to go on to the verges.

Cllr Bessey reported there had been some items stolen from the back of the hall . He also reported that someone was tying bags of dog excrement to the new street sign. He had removed them . It was agreed that an anti-dog fouling sticker should be attached to the leg of the sign.

Cllr Wood reported that there was a street light out and she intended to report it.

**42/18 Date of next meeting 2nd July 2018** - this would be a week earlier than usual in order to deal with the insurance renewal.

**35/18 and 38/18 In view of the confidential nature of the business to be transacted the meeting was closed to the press and public.**

The clerk , who had given notice of her resignation, reported that there had been one applicant for the post. After discussion it was decided that this applicant was not suitable.

There had been a pay rise awarded to clerks since the post was advertised.

It was agreed to extend the deadline for applications and increase the starting pay rate in line with the recent award.

A personnel committee of Cllrs Stephenson, Fisher and Wood was appointed to interview applicants and make a recommendation to the next council meeting.

The clerk was asked to stay in post at least until the next meeting.