**LONDESBOROUGH WITH EASTHORPE PARISH COUNCIL**

**Document Reference 1/2023-24**

**2nd June 2023**

Londesborough with Easthorpe Parish Council – Minutes of the Annual Meeting of Council held on the **19th May 2023 at 7.15pm** in the Reading Room, Low Street, Londesborough.

|  |  |  |
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| Present |  |  |
| Cllr. Kath Watson | KW | Councillor |
| Cllr. Lynne Shepherd | LS | Councillor |
| Cllr. Nick Milson | NM | Councillor |
| Cllr. Katie Cobb | KC | Councillor |
| Attended by |  |  |
| **Officers** |  |  |
| Catherine Simpson | CS | Clerk and RFO |
| **Others** |  |  |
|  |  |  |
|  |  | **Action** |
| **23/24-1** | **ELECTION OF CHAIRMAN** |  |
|  | In his absence but with his prior agreement, Cllr. Graeme Stephenson was unanimously re-elected as Chairman. It was agreed that he would sign his Declaration of Acceptance of Office at the next meeting (LS/KW). |  |
| **23/24-2** | **ELECTION OF VICE CHAIRMAN**  |  |
|  | In her absence but with her prior agreement, Cllr. Julie Dunning was re-elected as Vice Chairman. |  |
| **23/24-3** | **APOLOGIES** |  |
|  | Apologies were received from Cllr. Graeme Stephenson, Cllr. Heather Wood and Cllr. Julie Dunning and the reasons approved. |  |
| **23/24-4** | **STANDING ORDERS** |  |
|  | **RESOLVED:** to adopt the Standing Orders (KW/NM) |  |
| **23/24-5** | **FINANCIAL REGULATIONS** |  |
|  | **RESOLVED:** to adopt the Financial Regulations (KW/NM) |  |
| **23/24-6** | **INTERNAL AUDITOR** |  |
|  | The Clerk advised once again that they should consider employing a local government auditor and not rely on a lesser form of audit. **RESOLVED:** to adopt Richard Dixon as internal auditor for the forthcoming year (KC/NM). |  |
| **23/24-7** | **OUTSIDE BODIES** |  |
|  | **RESOLVED:** that Cllr. Watson & Cllr. Stephenson be appointed ERNLLCA representatives (NM/LS). |  |
| **23/24-8** | **INSURANCE** |  |
|  | The Clerk went through the insurance cover. The level of indemnity is £5,000,000 in respect of Public Liability and £10,000,000 in respect of Employers’ Liability.**RESOLVED:** that the levels of cover are sufficient. |  |
| **23/24-9** | **ASSET REGISTER** |  |
|  | **RESOLVED:** to adopt the asset register. |  |
| **23/24-10** | **FUTURE MEETINGS** |  |
|  | **RESOLVED:** that future meetings take place bi-monthly on the last Thursday at 19:00. |  |

The meeting closed at 7:45

Signature of Chairman:

Date: