**LONDESBOROUGH WITH EASTHORPE PARISH COUNCIL**

**Document Reference 1/2022-23**

**3rd June 2022**

Londesborough with Easthorpe Parish Council – Minutes of the Annual Meeting of Council held on the **26th May 2022 at 7.15pm** in the Reading Room, Low Street, Londesborough.

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Present | |  |  | |
| Cllr. Graeme Stephenson | | GS | Chairman | |
| Cllr. Lynne Shepherd | | LS | Councillor | |
| Cllr. Julie Dunning | | JD | Councillor | |
| Cllr. Katie Cobb | | KC | Councillor | |
| Cllr. Heather Wood | | HW | Councillor | |
|  | |  |  | |
| Attended by | |  |  | |
| **Officers** | |  |  | |
| Catherine Simpson | | CS | Clerk and RFO | |
| **Others** | |  |  | |
|  | |  |  | |
|  |  | | | **Action** |
| **22/23-1** | **ELECTION OF CHAIRMAN** | | |  |
|  | Cllr. Graeme Stephenson was unanimously re-elected as Chairman and signed his Declaration of Acceptance of Office. | | |  |
| **22/23-2** | **ELECTION OF VICE CHAIRMAN** | | |  |
|  | Cllr. Julie Dunning was elected as Vice Chairman. | | |  |
| **22/23-3** | **APOLOGIES** | | |  |
|  | Apologies were received from Cllr. Lloyd-Huitson and the reason approved. | | |  |
| **22/23-4** | **STANDING ORDERS** | | |  |
|  | **RESOLVED:** to adopt the Standing Orders. | | |  |
| **22/23-5** | **FINANCIAL REGULATIONS** | | |  |
|  | **RESOLVED:** to adopt the Financial Regulations | | |  |
| **22/23-6** | **INTERNAL AUDITOR** | | |  |
|  | The Clerk advised once again that they should consider employing a local government auditor and not rely on a lesser form of audit. Members, however, reiterated that they do not wish to go down that route.  **RESOLVED:** to adopt Sandra Morrison as internal auditor. | | |  |
| **22/23-7** | **OUTSDIE BODIES** | | |  |
|  | **RESOLVED:** that Cllr. Watson be an appointed ERNLLCA representative. | | |  |
| **22/23-8** | **INSURANCE** | | |  |
|  | The Clerk has reviewed the insurance. The level of indemnity is £5,000,000 in respect of Public Liability and £10,000,000 in respect of Employers’ Liability.  **RESOLVED:** that the levels of cover are sufficient. | | |  |
| **22/23-9** | **ASSET REGISTER** | | |  |
|  | **RESOLVED:** to adopt the asset register subject to minor amendments. | | |  |
| **22/23-10** | **FUTURE MEETINGS** | | |  |
|  | **RESOLVED:** that future meetings take place bi-monthly on the last Thursday at the revised time of 19:00. | | |  |

The meeting closed at 7:45

Signature of Chairman:

Date: