**Londesborough with Easthorpe Parish Council**

**Clerk: Catherine Simpson 19 Princess Road, Market Weighton, York YO43 3BX**

**Tel: 01430 872239 Email: londesborooughpc@gmail.com**

24th November 2023

Dear Councillor

You are hereby summoned to attend a meeting of Londesborough with Easthorpe Parish Council at the Reading Room, Londesborough, **at 19:00 on Thursday the 30th of November 2023.**

Members of the public are welcome to attend the meeting and may address the council during the Public Participation period. An agenda for the meeting is shown below**.**

Yours sincerely

Catherine Simpson

Clerk of the Council

**AGENDA**

1. Chairman’s welcome and recording declaration
2. To receive apologies and approve reasons for absence.
3. To resolve that the meeting is temporarily suspended for up to 15 minutes to allow for a period of Public Participation during which **members of the public may address the Council on any matter affecting the parish. (Open Forum). Please note that this is not a period for discussion.**
4. Declarations of Interest:
5. To record declarations of Pecuniary/non-pecuniary interests by any member of the Council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.
6. To note dispensations given to any member of the Council in respect of the agenda items listed below:
7. To resolve the adoption of the following minutes as a true record:

28th September 2023

1. To receive reports on any matters arising from the minutes of the above meetings not covered elsewhere on the agenda.
2. Ward Councillor update.
3. Finance:
   * 1. To approve the following payments:

Information Commissioner £35.00 – annual subscription

Catherine Simpson £141.95 – reimbursement for salt spreader

* + 1. To approve the accounts for October and sign the bank reconciliation.
    2. To discuss and set the budget for 2024-25
    3. To set the precept for 2024-25

1. **Environmental and Community Matters – to receive reports in respect of the following:**
2. Maintenance: to note any issues:
3. To receive an update on Mr Thwaites’ bench.
4. Highways (including maintenance, Street Scene and traffic problems): to note any issues
5. Christmas tree – to receive an update.
6. Administration – to discuss the draft communications policy.
7. To note correspondence for information purposes only
8. Councillors Exchange and Agenda items for next meeting
9. To note that the next meeting of the Parish Council will be held on Thursday 25th January 2024.
10. To resolve that due to the confidential nature of the business to be transacted, the press and public be excluded from the remainder of the meeting (Section 1(2), Public Bodies Admissions to Meetings Act 1960):

To agree the National annual pay award in respect of the Clerk’s salary with effect from the 1st of April 2023.